

Swinging Bridges Arts Festival- FOOD Application

Greater Livingston County Arts Council

Date(s) of Event: May 1-2, 2027

Times: 9:00 a.m. – 5:00 p.m. on Saturday, May 1, 2027.

9:00 a.m. – 4:00 p.m. on Sunday, May 2, 2027

Application Deadline: April 1, 2027

Payment Due: April 8, 2027

Vendor's Full Name *

First Name

Last Name

Business Name *

Phone Number *

Please enter a valid phone number.

E-mail *

example@example.com

Address *

Street Address

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Street Address Line 2

City State/Province

As a food vendor at the Swinging Bridges Arts Festival, I agree to the following:

1. To be present and fully operational during the designated hours of the event and to set up in the space designated by the Greater Livingston County Arts Council. Setup will be between 7:30 and 9:00 a.m. on the opening day of the event. Instructions for entering the area will be provided by GLCAC.
2. To be self-sustaining with my own power, if anything other than 110 voltage outlets are needed. There are no 220 voltage outlets available on site.
3. To provide all food, merchandise, and staff for my food truck during the event. (Alcoholic beverages are not to be sold at this event.)
4. To be responsible for all risk of loss or damage to merchandise or other property, regardless of cause. (Please obtain any insurance you want or feel the need for) for merchandise, and other property.
5. To provide GLCAC with a copy of my mobile food license within 2 business days from the date of our event., Vendors are expected to follow all rules and regulations as set forth by Livingston County and comply with all City Health Inspectors and their agents.
6. To provide the \$100.00 fee to GLCAC when applying for a vendor space (i.e.: with the presentation of this signed contract).
7. LIABILITY Food vendors are fully responsible for the care, safety and security of their work and property. Greater Livingston County Arts Council assumes no liability for loss or damage to art work or other property from any cause.

Refund and Cancellation Policy

Applications for the art fair must be submitted by April 1, 2027. Applications may be submitted by mail, in person (drop-off), or online through Jotform.

Payment by check must accompany all mailed or dropped-off applications. Artists applying online through Jotform may choose to mail a check or submit payment online (a link will be sent once the application is approved).

If an artist needs to cancel their participation, refunds will be issued according to the following schedule:

- On or before April 1, 2027: Full refund (100%).
- April 2–15, 2027: Partial refund (50%)
- After April 15, 2027: No refunds will be issued.

Refunds will be issued by check.

By submitting an application and payment, artists acknowledge and agree to this refund and cancellation policy.

Business Description (this will be used on our website/social media pages. Please be descriptive of your items for sale) *

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Social Pages

Instagram Page:

Facebook Fan Page:

Website:

Additional Comments/Questions:

If you have additional questions or comments, let us know here.

Payment of \$100 due. Space will be assigned on receipt of payment. Payment options:

- ☐ I will mail a check to GLCAC at 209 W Madison St. Pontiac, IL 61764
- ☐ I prefer to pay online. Please send me a link when I am accepted.
- ☐ I will bring payment to GLCAC at 209 W Madison St. Pontiac, IL 61764

As a vendor at Arts Show, I agree to rules and guidelines set up by GLCAC and the City of Pontiac. I agree that I am responsible for accidents, lost, damaged or stolen items. I agree that my signed application will be returned to GLCAC by April 1, 2027.

Checking the box below acts as my signature.

- ☐ I agree

